

INVL Life Job Applicants Register Description in the Baltics

1 Data controller

UADB "INVL Life" (Registration code 305859887)

Gynėjų g. 14
LT-01109
Vilnius
Lietuva

2 Contact information for the data protection officer

INVL Life data protection officer contact is following:

Data Protection Officer

"INVL Life", UADB

Gynėjų g. 14, LT-01109 Vilnius, Lithuania

dap@invl.com

In Baltics you can contact INVL Life customer service in each country.

INVL Life, Customer Service

Estonia:

Lõõtsa 12, 11415 Tallinn, Estonia, +372 681 2300

Latvia:

Kronvalda bulvāris 3-3, LV-1010 Rīga, Latvija , +371 675 03333

Lithuania:

Gynėjų g. 14, LT-01109 Vilnius, Lietuva, +370 8 700 55 959

3 Purpose and legal basis for the processing of personal data

The purpose of the processing of personal data is the processing of job applications related to INVL Life job vacancies.

The legal basis for the processing of personal data is the implementation of the legitimate interest of INVL Life and job applicant consent. The legitimate interest is the management of recruitment. The information is provided by the data subjects themselves, and they can select the data given and its scope. Personal data is processed only for recruitment purposes, and the data subjects may themselves define the data retention period or erase the data.

4 Categories of data subjects

- Persons who have sent in a job application

5 Disclosure of data

Data is not disclosed outside INVL Life. However, if we decide to sell, buy, merge or otherwise reorganize our businesses, this may involve us disclosing and/or transferring personal data to prospective or actual buyers and their advisers, or receiving personal data from sellers and their advisers.

6 Transfer of personal data outside the European Union or the European Economic Area

Personal data is not transferred outside the EU or the EEA.

7 Retention period for personal data

Data is retained by default for 2 years. When providing information, the data subject themselves may select the retention period to be 3, 6 or 12 months or choose to have the data erased when the recruitment process for a particular position has ended.

8 Categories of personal data

- Person's basic data
 - For example, name, contact information and date of birth
- Curriculum vitae information
 - For example, education and work experience information and other information given on expertise
- Accompanying text to a free-form application and possible additional information given by the applicant

9 Rights of the data subjects

You have the right to access your personal data processed by INVL Life, the right to correct the data and, when the conditions are fulfilled, the right to delete the data, the right to limit or resist the

processing of the personal data, as well as the right to transfer the data elsewhere. To learn more about your rights and how to use them, please see [INVL Life privacy policy](#).